

Know Your Customer (KYC) requirements for eligible Third-Party Payors

What is a third-party payment?	This is the payment made to Pru Life UK by any person other than the Policyowner.
Who are the eligible Third-Party Payors (3PP)?	<ol style="list-style-type: none"> 1. Persons named in the Policy Application Form either as Life Insured or Beneficiary 2. An immediate family member of the Policyowner: <ul style="list-style-type: none"> - Parent - Spouse - Sibling - Grandparent - Child of the Policyowner 3. Pru Life UK insurance agents provided that they are any of those mentioned in items 1 and 2 (with satisfactory proof or declaration produced by the life insurance agent)
Who are allowed to be Corporate/Entity 3PP?	<p>Only the following categories will be accepted as Corporate or Entity 3PP:</p> <ol style="list-style-type: none"> A. Sole proprietorship provided that the Policyowner is the owner of the company B. Worksite/Group accounts wherein employee-employer relationship is duly established (subject to submission of Certification of Employment)
What are the requirements for a first-time 3PP?	<ul style="list-style-type: none"> - Duly accomplished and signed KYC Form for 3PP - Copy of one (1) valid government-issued ID or two (2) valid non-government IDs.
How long will the KYC Form for 3PP remain valid?	The KYC Form for 3PP shall remain valid for twenty-four (24) months provided that the 3PP was able to pay continuously as 3PP for a period of twenty-four (24) months. Otherwise, the validity of the KYC form will only be for a period of one (1) year from the date of execution of the KYC Form.
If I am an <u>existing</u> 3PP, do I have to fill out and submit another set of requirements should I intend to become a 3PP of another policy?	<p>As 3PP documents are handled on a per-Policyowner basis:</p> <ul style="list-style-type: none"> - Yes, if you have not yet applied as a 3PP for that particular Policyowner. - No, if both the policies you are applying and have previously applied for has the same Policyowner.
If I am <u>simultaneously</u> applying as a first-time 3PP for multiple policies, how many KYC Forms do I need to fill out and submit?	<ol style="list-style-type: none"> A. If the policies have the same Policyowner, you will need to submit only one (1) KYC Form for 3PP. B. If the policies have different Policyowners, you will need to submit the same number of KYC Form for 3PPs as there are Policyowners to individually establish your relationship with them.
I am a first-time 3PP and one of the Beneficiaries of the policy. Do I still need to submit a KYC Form?	Yes, because the KYC for 3PP requires the essential details on employment and source of funds which were not asked from you (being the Beneficiary) in the New Business Application Form or Policy Amendment Request Form.
Do I have to re-submit the 3PP requirements for a new set of Auto Debit Arrangement (ADA) enrolment/credit card enrolment for the same policy?	<ul style="list-style-type: none"> - No need to submit a new one if the previously submitted 3PP requirements are still within the 24-month validity period. - Yes, you will have to submit a new set of requirements if it is already beyond the validity period.